



EL PASO COUNTY, COLORADO
Office of the County Assessor
Steve Schleiker



Dear Sir or Madam,

The El Paso County Assessor's Office is conducting an income and expense survey to more accurately value hotel and motel properties for the 2019 reappraisal. In lieu, or in addition to completing the survey, many hotels and motels use customized hotel/motel software to generate detailed income and expense reports specific to the hotel/motel operation. Finally, you may choose to submit copies of your 2016, 2017, and 2018 I.R.S. Profit and Loss Statements.

Information obtained in this survey is *strictly confidential and will remain in our office*. This data will only be used in statistical analysis to more precisely value your property and other similar use properties. Please enclose any supplemental information with the signed survey. If you have any questions or require assistance, please call (719.520.6616). ***Please return the completed questionnaire to our office by April 15, 2019.***

2016 THRU 2018 HOTEL/MOTEL INCOME AND EXPENSE SURVEY

2016										
Average Daily Rate	RevPar	Total # of available rooms	Total # of Occupied Rooms	# of Extended Stay Rooms	Gross Operating Revenue	Extended Stay Revenue	Food Revenue	Beverage Revenue	Telephone Revenue	Vending/Other Charges
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total % Occupancy	Room Expenses	Food & Beverage Expenses	Administratio n Expenses	Marketing Expenses	Franchise Fee	Property Operation & Maintenance	Utilities	Mgmt Fee	Property Taxes	Insurance
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

2017										
Average Daily Rate	RevPar	Total # of available rooms	Total # of Occupied Rooms	# of Extended Stay Rooms	Gross Operating Revenue	Extended Stay Revenue	Food Revenue	Beverage Revenue	Telephone Revenue	Vending/Other Charges
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total % Occupancy	Room Expenses	Food & Beverage Expenses	Administratio n Expenses	Marketing Expenses	Franchise Fee	Property Operation & Maintenance	Utilities	Mgmt Fee	Property Taxes	Insurance
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

WE VALUE EL PASO COUNTY AND ITS RESIDENTS!

1675 West Garden of the Gods Road, Suite 2300

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2018										
Average Daily Rate	RevPar	Total # of available rooms	Total # of Occupied Rooms	# of Extended Stay Rooms	Gross Operating Revenue	Extended Stay Revenue	Food Revenue	Beverage Revenue	Telephone Revenue	Vending/Other Charges
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total % Occupancy	Room Expenses	Food & Beverage Expenses	Administrative Expenses	Marketing Expenses	Franchise Fee	Property Operation & Maintenance	Utilities	Mgmt Fee	Property Taxes	Insurance
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

Prepared by: _____ Title: _____

Telephone: _____ Date: _____

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